

**MILLARD SCHOOL DISTRICT
DELTA, UTAH**

Following are the minutes of the Board of Education meeting held February 11, 2021 at the District Office, Delta, Utah.

Meeting convened at 1:00 p.m.

The President of the Board called the meeting to order at 1:00 p.m. The Business Administrator was directed to call the roll which indicated the Board Members shown below were present. The President stated that the meeting was a regularly called meeting and that notice of the time, place, and agenda of the meeting had been posted to Utah Public Notice website, the Millard School District Webpage, found under BoardDocs. The local news media, each member of the governing body, the Millard County Commission Chair and the mayor of each incorporated city within Millard County, have been notified of where the electronic notice and agenda can be found within BoardDocs with a copy being evidenced by a true and correct copy thereof being attached thereto. Exhibit #16.

Call to Order

Members in attendance: Todd E. Holt, President
 David E. Lund, Vice-President
 Joyce C. Barney, Member
 Adam R. Britt, Member
 Jennifer L. Finlinson, Member
 David V. Styler, Superintendent
 Keith T. Griffiths, Business Administrator

Members in Attendance

Opportunity was given to any public present to offer an opening reverence.

Opening Reverence: Joyce C. Barney

Pledge of Allegiance: Joyce C. Barney

Prior to the Board of Education meeting, the Members of the Board met in a Board Work Session, in which the following items were reviewed and discussed:

Board of Education Work Session

1. Review and Discuss Action Items
2. Review of Policies

Non-Discrimination

Millard School District Policy - File Code: 1010
First Reading

Board Policy Process

Millard School District Policy - File Code: 1070
First Reading

Capitalization

Millard School District Policy - File Code: 2110
First Reading

Inventory

Millard School District Policy - File Code: 2120
First Reading

Review of Policies

School Financial Procedures

Millard School District Policy - File Code: 2060
First Reading

Foreign Exchange Students

Millard School District Policy - File Code: 5090
First Reading

Instructional Media Selection

Millard School District Policy - File Code: 5180
First Reading

Consideration of the following policies for Deletions

Definition of Terms

Millard School District Policy - File Code: 1020
First Reading

Prohibition of Dangerous Materials on District Property

Millard School District Policy - File Code: 4045
First Reading

Visiting

Millard School District Policy - File Code: 6070
First Reading

Consideration of New Policy

Conduct on School Premises

Millard School District Policy - File Code: 7160
First Reading

3. Board review of Board Approved School Fees for Public Hearing
4. Update of 2021 Utah Legislative Session
5. ESSER II CARES Funds - Coronavirus Relief Act
6. Millard School District COVID-19 Report and Quarantine Status
7. Capital Outlay Project Requests - Board Visit to Schools

Member Britt made a motion to go into Closed Executive Session to review and discuss the character and professional competence of individuals, or physical or mental health of an individual (personnel assignments, concerns, and staffing for 2020-2021 school year), as provided for in Utah Code: 52-4-205(1)(a), seconded by Member Barney, with the voting as follows:

Closed Executive
Session

Member Britt	Aye
Member Barney	Aye
Member Finlinson	Aye
Member Lund	Aye
Member Holt	Aye

Member Barney made a motion to return the meeting to a Regular Session, seconded by Member Finlinson, with the voting as follows:

Regular Session

Member Barney	Aye
Member Finlinson	Aye
Member Britt	Aye
Member Lund	Aye
Member Holt	Aye

Time of the Closed Executive Session was from 1:05 p.m. to 1:40 p.m.

Time

I, Todd E. Holt, President of the Millard School Board of Education, certify and swear that the purpose of the above Closed Executive Session was to review and discuss the character and professional competence of individuals, or physical or mental health of an individual (personnel assignments, concerns, and staffing for the 2020-2021 school year) as provided for in Utah Code: 52-4-205(1)(a).

Certification

Todd E. Holt, President

Keith T. Griffiths, Business Administrator

Minutes

Minutes

Minutes of the Board of Education meeting held January 4, 2021 were approved by a motion from Member Barney, seconded by Member Finlinson and carried unanimously by the Members of the Board.

Board President's Report

Board President's Report

None

Superintendent Styler's Report

Superintendent Styler's Report

None

Business Administrator Report

BA Report

1. Invitation from Chad Warnick for the Members of the Board to visit and tour the Delta High School FFA Farm project in May 2021.

2. Successful refinancing of Millard School District Lease Revenue Bonds, Series 2012 and Series 2013.

Consent Items

Consent Items

The following Consent Items were presented to the Members of the Board for review and consideration:

Payment of Bills / Approval of Financial Reports

Bills and Financial Reports

Payment of bills from check #020727 to check #020979, inclusive, Zions First National Bank, along with the financial reports from General Accounts, Exhibit #17.

Adult High School Secondary Diploma

Adult High School Secondary Completion

Jessica Allen

Mr. Colton Griffiths, Millard School District Adult Education Counselor, has reviewed Jessica’s transcripts and determined that she has completed the necessary requirements of the Millard School District Board of Education.

Recommended for approval.

2020-2021 Compulsory Attendance Compliance

2020-2021 Compulsory Attendance Compliance

<u>Parent(s)</u>	<u>Child(ren)</u>	<u>School / Grade</u>
Ada L. Davies	Jazmine Smith	MHS / 11th grade
Tom Lor	Emerald Lor	MHS / 12th grade
Eric Nolan Jackson	Kaidence Jackson	MHS / 12th grade
Lulxleen Acosta	Aileen Acosta	DHS / 12th grade
Clay Davies	Kinzley Davies	FES / 1st grade
Melissa & Jacob Robison	Audrey Robison James Robison	FES / 1st grade FES / 3rd grade
Patrick Colver	Patrick Colver	DSES / 2nd grade
Kate Saltzman	Corbin H. Saltzman	FES / Kdgn
Paul Gunderson	Carl Gunderson	MHS / 12th grade

Recommended that the above students be exempted from compulsory attendance for the 2020-2021 school year based on signed affidavits.

Early Graduation Requests

Early Graduation Requests

Millard High School

- Yesenia Enriquez - Senior at Millard High School / 28 credits (Regular)
- Kylie Mooney - Senior at Millard High School / 28 credits (Regular)
- Kayla Vang - Senior at Millard High School / 28 credits (Regular)

Each of the above students will have completed their graduation requirements at the end of the third term of the 2020-2021 school year.

Recommended for approval, subject to review and certification that all requirements for graduation have been met satisfactorily.

In-Lieu of Transportation Request

<u>Parent(s)</u>	<u>Child(ren)</u>	<u>School</u>	<u>Mileage</u>
Sandra Villarreal	Kimberly Rodriguez	GES	28 miles RT

In-Lieu of Transportation Requests

Spring Activity Schedules

Delta High School

- Delta High School Baseball Schedule - Spring 2021
- Delta High School Boys' Tennis
- Delta High School Girls' Golf Schedule
- Delta High School Boys' Soccer Schedule
- Delta High School Girls' Softball Schedule
- Delta High School Track and Field Schedule

High School Spring Activity Schedules

Millard High School

- Millard High School Baseball Schedule
- Millard High School Region 18 Girls' Golf Schedule
- Millard High School Boys' Soccer Schedule
- Millard High School 2021 Girls' Softball Schedule
- Millard High School Track and Field 2021

Utah High School Activities Association (UHSAA) 150 Mile Contest Approval

Delta High School

Delta High School Softball	St. George	3/19-20/21
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UHSAA 150 Mile Contest Approval

Millard High School

Millard High School Boys' Baseball	Kanab	3/19-20/21
Millard High School Boys' Baseball	Moab	4/6/21

Personnel Items:

Ratification for Delta High School Lunch Worker

ShaRee Rogers - Part-time / 4 hrs

Ratification for Delta High School Instructional Assistants

Miriam Kolste - Part-time / 5.75 hrs
Mary Shonte Williams - Part-time / 5.75 hrs

Ratification for Millard High School Instructional Assistant

Shae Timothy - Part-time / 5.75 hrs

Personnel Items

DHS Lunch Worker

DHS Instructional Assistants

MHS Instructional Assistant

Member Lund made a motion to approve and accept the Consent Items, as listed above, seconded by Member Britt and carried unanimously by the Members of the Board.

Information Items

Delta North Elementary School Counseling Program Presentation

Mrs. Delna Bliss, Delta North Elementary School Principal, and Mrs. Candice Fowles, Delta North Elementary School Counselor, met with the Members of the Board review the counseling helps that are available for the students at Delta North Elementary School.

Delta North Elementary School has created a “Wellness Corner” to assist with issues that students deal with. The coping skills are taught to help students develop the skills to deal with academic, social, and emotional issues.

Utah School Boards Association “Day on the Hill”

Utah School Boards Association
2021 Virtual Legislative Day on the Hill
Friday, February 19, 2021
10:00 a.m. to 2:00 p.m.

Lt. Governor Dierde Henderson will give Governor Cox’s Legislative priorities for the 2021 Legislature.

National School Boards Association (NSBA) Annual Conference

The Conference of Public Education Leaders
April 8-10, 2021
“NSBA 2021 Online Experience”

Follow-up of At-Risk Students of Academic Failure after Second Quarter

Mr. Greg Chappell, Millard School District Director of Elementary Education, met with the Members of the Board to review and discuss those At-Risk Students who are at academic failure after the second quarter. The following goals were adopted by the Millard School District:

- Goal 1: Improve academic performance
- Goal 2: Achieve state literacy goals
- Goal 3: Reduce the number of students with failing grades

Great progress has been made in regards to goals 1 and 2, as listed above. There is a lack with reaching the third goal, as those with failing grades are continuing to rise. The plan is to use some of the ESSER CARES funding to provide an after school program.

Action Items

Approval of Policies

None

Information Items

DNES Counseling Program

USBA “Day on the Hill”

NSBA Annual Conference

At-Risk Students Academic Failure

Action Items

Approval of Policies

Employee Request for Additional Maternity Leave Days

Employee Request
for Additional
Maternity Leave
Days

Mrs. Emily Lyman is expecting a child in the Spring of this year. Mrs. Lyman is requesting to take six weeks off and return to her teaching responsibilities around the middle of April. Because of unseen medical issues, she has used the majority of her sick leave days, as a provisional employee. Mrs. Lyman requested that the Board approve her for additional paid maternity days.

Member Britt made a motion to approve additional unpaid sick leave days for Mrs. Emily Lyman after the birth of her child, seconded by Member Barney and carried unanimously by the Members of the Board.

Employee Request for Additional Maternity Leave Days

Employee Request
for Additional
Maternity Leave
Days

Mrs. Malorie Stott is expecting a child in the Spring of this year. Mrs. Stott is expecting to use her maternity leave from April 5th though April 23rd. She will then use her six personal leave days from April 26th through May 3rd. After which, she requested to have from May 4th through May 14th off as unpaid leave, returning to her teaching duties for the last two weeks of school.

Member Britt made a motion to approve the additional unpaid days of maternity leave, as outline above, seconded by Member Barney and carried unanimously by the Members of the Board.

Applications of Intent to Retire

Class of 2021
Retirees - Intent to
Retire

The following individuals have submitted their application of intent to retire at the end of the 2020-2021 school year, under Millard School District's New Employee Incentive and Retirement Benefit Policy - File Code: 4016:

Darcie Lyn Allan	Delta South Elementary	Teacher
Renee Anderson	Delta North Elementary	Teacher
Karen Burraston	Delta High School	Financial Secretary
Vickie B. Carling	Fillmore Middle School	Teacher
Ivan Christensen	District Bus Garage	Transportation Supervisor
Sandra Ferrell	Delta South Elementary	Teacher
Nathan Groesbeck	Millard High School	Teacher
Margo Holman	Delta North Elementary	Teacher
Martha Ipson	Delta South Elementary	IA - Media Specialist
Arlane Johnson	District Bus Garage	Bus Driver
Julie Johnson	Delta South Elementary	Teacher
Carol Nielson	Delta South Elementary	Teacher
Patricia Schena	Delta South Elementary	Teacher
Mary Singleton	Delta North Elementary	Teacher
Sharla Starley	Millard High School	IA
James Warnick	Delta Technical Center	Teacher
Lori Whatcott	Millard High School	Custodian

Member Finlinson made a motion to accept the Retirement applications, received from the above employees, to retire at the end of the 2020-2021 school year, seconded by Member Britt and carried unanimously by the Members of the Board.

Board of Education Acknowledgement of the possibility of large carry-over amounts from schools LAND Trust funds

Acknowledgment of Possible Large Carry-Over for LAND Trust Funds

In regards the Millard School District individual school LAND Trust funds, the schools had budgeted for the 2020-2021 school year fund for professional development regarding Professional Learning Communities (PLC's). The following are estimated funds for professional development:

- Delta North Elementary School - \$26,000
- Delta South Elementary School - \$22,000
- Fillmore Elementary School - \$22,600
- Delta Middle School - \$31,000
- Fillmore Middle School - \$23,815
- Delta High School - \$20,000
- Millard High School - \$25,000

With the current coronavirus pandemic, professional development opportunities have been cancelled for the current school year. There will be an opportunity to bring this training into the District, however, this would not occur until August of the next school year. These carry-over funds would be used to pay teachers for two and one-half days for this professional development.

Member Britt made a motion to acknowledge that the LAND Trust funds budgeted for professional development for the 2020-2021 school year may be carried forward for professional development in the 2021-2022 school year, seconded by Member Finlinson and carried unanimously by the Members of the Board.

Delta High School Amendment of 2020-2021 LAND Trust Plan

DHS Amendment to LAND Trust Plan

In Delta High School's LAND Trust Plan, for the 2020-2021 school year, funds were budgeted to pay for any sophomore wanting to take the ACT Test. As a result of the coronavirus pandemic, it has not been possible for the sophomores to take advantage of this.

Delta High School is proposing to use the funds budgeted to pay for the ACT Test and purchase an attendance system called HERO. HERO gives incentives and rewards for behavioral stance for students.

Member Britt made a motion to approve Delta High School amending its LAND Trust Plan for the 2020-2021 school year, as outlined above, seconded by Member Finlinson and carried unanimously by the Members of the Board.

Presentation From Fillmore Middle School

Presentation From
Fillmore Middle
School

Mr. Matt Bassett, Principal of the Fillmore Middle School, met with the Members of the Board via “Zoom” to present and discuss the following:

1. Fillmore Middle School’s School Improvement Plan
 2. Review of the 2020-2021 school year Use of LAND Trust Funds
 3. LAND Trust proposal for 2021-2022 school year
 4. Fillmore Middle School’s Discipline Plan
 5. Professional Development and Digital Citizenship Report
 6. Fillmore Middle School’s School Routing / Transportation Plan*
- *Unchanged from previous year

The Fillmore Middle School’s School Improvement Plan, review of the 2020-2021 school year use of LAND Trust funds, LAND Trust proposal for the 2021-2022 school year and Discipline Plan, Professional Development and Digital Citizenship Report, and School Routing / Transportation Plan (unchanged) are on file at the school, as well as being supported and recommended by the Fillmore Middle School’s School Community Council.

Member Britt made a motion to approve and accept the Fillmore Middle School’s School Improvement Plan, review of the 2020-2021 school year use of LAND Trust funds, LAND Trust proposal for 2021-2022 school year, School Discipline Plan, Professional Development and Citizenship Report, and School Routing / Transportation Plan for the 2021-2022 school year, seconded by Member Lund and carried unanimously by the Members of the Board

Presentation From Millard High School

Presentation from
Millard High
School

Mr. Derrick Dearden, Principal of Millard High School, met with the Members of the Board to present and discuss the following:

1. Millard High School’s School Improvement Plan
2. Review of the 2020-2021 school year Use of LAND Trust Funds
3. LAND Trust proposal for 2021-2022 school year
4. Millard High School’s Student Conduct / Internet Safety Action Plan

The Millard High School’s School Improvement Plan, review of the 2020-2021 school year use of LAND Trust funds, LAND Trust proposal for the 2021-2022 school year and Student Conduct Plan / Internet Safety Action Plan, are on file at the school, as well as being supported and recommended by the Millard High School’s School Community Council.

Member Lund made a motion to approve and accept the Millard High School’s School Improvement Plan, review of the 2020-2021 school year use of LAND Trust funds, LAND Trust proposal for 2021-2022 school year and Student Conduct Plan / Internet Safety Action Plan for the 2021-2022 school year, seconded by Member Barney and carried unanimously by the Members of the Board.

Honoring Excellence

Honoring Excellence

Honoring School Nurses

Honoring School Nurses

Erma Kaye May - West Millard
Kimberly Coats - East Millard

This was postponed until the March Board of Education meeting.

Communications for Board Members:

Communications for Board Members

1. School Newsletters:
 - a. Delta North Elementary School’s “Bulldog Bulletin”
February 2021
 - b. Delta Middle School’s Newsletters
January and February 2021
 - c. Fillmore Middle School’s Newsletters
January and February 2021

School Newsletters

Public Comment

Public Comments

Citizens Requesting to be on Board Agenda

1. Mrs. MaryAnn Banks

Mary Ann Banks

Mrs. Banks spoke regarding the dangers of the “1619 Project” curriculum, which is surfacing nation wide. She indicated as an offset to the 1619 Project in the “1776 Unites Campaign” which critically challenges and is intended to dismantle the “1619 Project”. The “1776 Unites” curriculum teaches our children an accurate account of U.S. History without negative influences or making slavery the primary focus.

2. Mrs. Sarah H. Richins

Sarah Richins

Mrs. Richins is concerned about the scheduling at the Delta Middle School and the need to add different options for the students. She indicated that this has been a frustrating year in trying to figure out her son’s schedule because of the lack of options for taking elective credits. In addition to seeing more electives, she suggested there be additional time for Language Arts and Math classes. Mrs. Richins requested that Board of Education move the Delta Middle School to a 5 x 5 teaching block. The 5 x 5 teaching block would provide for more math and English class time, as well as the Delta Middle School being able to offer more electives. Mrs. Richins indicated that she is here representing the Delta Middle School Community Council and is not speaking just for herself. Please know that the 5 x 5 teaching block is the best for the learning environment and needs to be implemented for the 2021-2022 school year. Superintendent Styler indicated that the Board of Education is committed to considering the 5 x 5 teaching block for the 2022-2023 school year.

Board Member Comments

Board Member
Comments

1. Member Britt indicated the Millard School District is doing good with dealing with the coronavirus issues. It appears that the Millard School District is on-line for a full school year of face-to-face instruction.

2. Member Finlinson felt that this was a good Board of Education meeting, with positive things happening and things are moving forward.

3. Member Barney indicated that the Board of Education appreciates individuals coming to the Board meeting. It is especially gratifying to have input from the school community councils.

Member Barney expressed appreciation for the work of the school nurses.

Member Barney reported that the Delta High School “Tri-Del” Coach, Mrs. Debbie Coles, was given the award for being “Coach of the Year” for the Utah State 3-A classification.

4. Member Lund and Member Holt seconded the things that had been said, with much appreciation for the good things happening in the Millard School District. They are thrilled that it appears the District will complete the 2020-2021 school year with face-to-face instruction.

Public Hearing on the 2021-2022 Board Approved School Fees

Public Hearing on
Board Approved
School Fees for
the 2021-2022
School Year

Superintendent Styler gave a presentation and explanation of the proposed Board Approved School Fees for the 2021-2022 school year.

The time was then turned over for comments from the public.

The next regular scheduled meeting of the Millard School District Board of Education will be held on Thursday, March 11, 2021, at 1:00 p.m., at the District Office, 285 East 450 North, Delta, Utah.

Next Meeting

Meeting adjourned at 4:20 p.m.

Attest:

Signed: _____ Signed: _____
President Business Administrator